

# TERREBONNE

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## Parish School District

201 Stadium Drive, Houma, LA 70360

### FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE

Monday, January 22, 2018

5:00 P.M.

Central Office Board Room

### AGENDA

1. Invocation and Pledge of Allegiance to the Flag
2. Review by Lanaux & Felger, CPAs, 2016/2017 Audit Report **(Proposed Recommendation)** – Mark Felger, Lanaux & Felger, CPA

**The Committee recommends** that the Board receive the June 30, 2017, Terrebonne Parish School Board Audit Report, as presented.

3. Matter bearing upon consideration for approval to advertise for bids for Ink and Toner Cartridges **(Proposed Recommendation)** – Curtis Constrantiche, Purchasing Agent

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for Ink and Toner Cartridges.

4. Matter bearing upon renewal of the contract for Material and Supplies for Teaching **(Proposed Recommendation)** – Curtis Constrantiche, Purchasing Agent

**The Committee recommends** that the Board renew its contract for Materials and Supplies for Teaching, under current pricing, terms, and conditions, with School Specialty, Inc., W6316 Design

Drive, Greenville, WI 54942/1313 N. Woodlawn Ave., Metairie, LA 70001 (Metairie location) beginning March 8, 2018, and ending January 23, 2019.

5. Original Budgets 2017-2018 **(Proposed Recommendations)** – Rebecca Breaux, Chief Financial Officer

a. Building Fund

**The Committee recommends** that the Board adopt the attached 2017-2018 original budget for the Building Fund.

b. Capital Project Fund

**The Committee recommends** that the Board adopt the attached 2017-2018 original budget for the Capital Project Fund.

c. Workers' Compensation Fund

**The Committee recommends** that the Board adopt the attached 2017-2018 original budget for the Workers' Compensation Fund.

d. Loss Fund

**The Committee recommends** that the Board adopt the attached 2017-2018 original budget for the Loss Fund.

e. Group Insurance Claims Fund

**The Committee recommends** that the Board adopt the attached 2017-2018 original budget for the Group Insurance Claims Fund.

f. Special Revenue Funds

**The Committee recommends** that the Board adopt the attached 2017-2018 original budgets for the Special Revenue Funds.

6. Revised Budgets 2017-2018 **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

**The Committee recommends** that the Board adopt the attached 2017-2018 revised budgets for the Special Revenue Funds.

7. Matter bearing upon Financial Software Conversion update **(Information)** – Rebecca Breaux, Chief Financial Officer
8. Matter bearing upon Monthly Budget-to-Actual Comparison report **(Information)** – Rebecca Breaux, Chief Financial Officer
9. Matter bearing upon Sales Tax collections update **(Information)** - Rebecca Breaux, Chief Financial Officer
10. Adjournment

**COMMITTEE MEMBERS**

Donald Duplantis, Chairman  
Roosevelt Thomas, Vice Chairman  
Debi Benoit

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Rebecca Breaux  
Chief Financial Officer

RB/bp

c: Board Members  
Superintendent and Staff  
Schools and ERC Members  
Mr. C. Berwick Duval, II, Legal Counsel  
Ms. Sandy Holloway, BESE, District 3

Mr. Lee Bloch; Bloch, Briggs & Associates  
Mr. Michael J. Veazey; Veazey & Associates  
Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD.  
Mr. Stephen Smith, All South Consulting Engineers  
*The Courier, The Times*, Charter Communications, KFOL/KJUN-HTV10  
Radio Stations, KCIL/KJIN/KXOR  
Houma-Terrebonne Chamber of Commerce  
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association  
Insurance Agents of Record